



MINISTRY OF EDUCATION,
HIGHER EDUCATION AND SKILLS DEVELOPMENT
Republic of Maldives

APPLICATION FORM

PRIVATE SECTOR INITIATED PROPOSALS

To process a proposal under the Private Sector Initiated Proposals route, submission of the following documents is **required**.
Please fill out the Application Form and submit to procurement@moe.gov.mv

REQUIRED DOCUMENTS

- Duly completed Application Form
- Corporate profile
- Copies of Business Registration Certificates
- Copy of National Identity Card (if Proponent is a Maldivian Individual)
- Notarized copy of Passport (if Proponent is a Foreign Individual)
- Incorporation documents (Memorandum of Association and Articles of Association)
- Audited financial statements (past 3 years) / other documents validating financial capacity of Proponent to deliver the project
- Information on past projects undertaken by the Proponent

I - PROPONENT DETAILS

Name of the
Proponent:

Nature of the entity:

Full Address:

Registered Office:

Telephone:

Mobile (if any):

Website:

Email:

II- DETAILS OF THE PROPOSED PROJECT

Title of the Project:

Summary of the Project:

Objectives of the Project:

Location of the
proposed Project:

Project Scope and
main investment
components and
investment values:

Proposed Business
Model and
Commercial Terms:

Partners:

Outline proposed partnership arrangements with other organizations in the delivery of the proposed project (if relevant)

III- PROPOSED FINANCIAL DETAILS

Total investment
(MVR/USD):

Proposed financing
structure for the
Project:

Equity Capital, Term Loan, External Commercial Borrowings, or any other source

IV- REQUIREMENTS FROM GOVERNMENT

Description of the type and range of Government support that the Proposed Project is expected to require, if any.

V- OUTCOME OF THE PROJECT

Please provide a brief summary on how the Project will benefit the country and how the Proponent has envisaged to carry out the Project. Please including the following details:

- 1. Details of socio-economic impact of the Project*
- 2. Details of any unmet need that would be met by the Proposal.*
- 3. How the project is aligned with the Government's strategic objective, priorities, policy objectives and needs*
- 4. Indicative timeline for the implementation of the Project*
- 5. Risks and Challenges arising from the Project for the Proponent and the Government and proposed risk mitigation strategies*

V- AGENCY POINTS OF CONTACT

If applicable, please provide names and contact information of any other agency and Government points of contact already contacted regarding this proposal.

V- CONTACT / REPRESENTATIVE DETAILS

All communications by the Government of Maldives with respect to this application shall be directed to the contact person identified below. The Government of Maldives is not responsible to communicate to any other party seeking any information on behalf of the Proponent. If there are any changes, the Proponent is required to inform the Government of Maldives in writing or via email.

Title:

First Name:

Last Name:

Job Title:

Phone Number:

Email:

V- DECLARATION – INDIVIDUALS (if the Proponent is an individual)

Statement of no prior or pending convictions [individuals] - *please indicate full name and identification/passport number in the designated space below.*

- I do solemnly and sincerely declare that:
- a) I have never been convicted of a crime or any offence in any country;
 - b) I have not been charged with any offence that is incomplete or awaiting legal action, nor am I aware of any investigation into my affairs that has the potential to lead to such charges;
 - c) I have not been found by a court to be fit to plead, in relation to an offence, where the court has nonetheless found on the evidence available that I committed the offence; nor have I been acquitted of an offence on the grounds of unsoundness of mind or insanity;
 - d) I do not appear on any globally recognized blacklists;
 - e) I have not been found guilty of, nor had a charge proven against me for a sexually based offence involving a child and have not been involved in conduct constituting an offence of trafficking in persons under Law no. 12/2013 (Anti Trafficking Act);
 - f) I am not, nor have I been, a member of a group or organisation who has been or is involved in corruption, criminal conduct, money laundering under Law no. 10/2014 (Prevention of Money Laundering and Financing of Terrorism Act) or any activities referred to above;
 - g) I do not have, nor have I had, an association with a group, organisation or person who has been or is involved in criminal conduct or any activities referred to above.
 - h) I confirm that the information I have provided above is correct. I am aware that providing incomplete or incorrect information may impair the required personal credibility and therefore affect the decision of the submission made to the Ministry. By signing this statement, I make this solemn declaration conscientiously believing the statements contained in this declaration to be true in every particular at the date of lodgment.

Signature:

Name:

Designation:

Company:

Date:

V- DECLARATION – ENTITY *(if the Proponent is an entity)*

Statement of no prior or pending convictions [separate legal entities] - please indicate company/partnership/cooperative name & registration no in designated space

On behalf of the

representatives or directors, I hereby declare that:

- a) the establishment is not in a state of bankruptcy or mandatory liquidation and that no proceeding is underway against them in any country, including home country;
- b) the establishment does not appear on any globally recognized blacklists;
- c) no final judgment has been issued, or any criminal conviction that has become irrevocable, or any decision imposing a sentence upon request made under Criminal Procedure of the home country, for crimes involving professional ethics and conduct;
- d) have not been involved in conducting an offence of trafficking in persons under Law no: 12/2013 (Anti Trafficking Act);
- e) have not been a member of a group or organization who has been or is involved in corruption, criminal conduct, money laundering under law no: 10/2014 Prevention of Money Laundering and Financing of Terrorism Act) or any activities referred to above;
and
- f) all the content provided in this application is true and accurate.

Signature:

Name:

Designation:

Company:

Date:

Company Seal:

KYI for Due Diligence

Introduction

This information sheet and checklist is intended to provide a structured framework to navigate the legal considerations inherent in the evaluation of prospective companies indicating an Expression of Interest in entering into contracts with the Government of the Maldives. The Economic Council shall ensure that each company meets the following prerequisites to proactively mitigate potential risks in achieving a successful outcome: If the answer is “no” for any submission, an explanation must be annexed, and references to the annexes must be given.

1. GENERAL		
Company Name		
Registration No		
Date of Incorporation		
Country of Incorporation		
Date of Commencement of Business		
List of all major shareholders		
List of key directors of the company		
Please indicate whether the documents below have been submitted.	YES	NO
Company profile and overview		
Company registration certificate		
Memorandum of Association		
Article of Association		
List of all major shareholders, with shareholdings, options, warrants or notes		
If investor is a listed company, information for the most recent three years summarizing share performance for all listed exchanges		
2. LOI Offer		

Please indicate whether the documents below have been submitted.	YES	NO
Cover letter summarizing LOI offer		
Board resolution confirming interest to enter into negotiations for investment and authorizing the person for the negotiation and MOU/Agreement signing		
Proposed method of project financing		

3. COMPANY'S MAJOR BUSINESS ACTIVITIES
1.
2.
3.
4.
5.

4. COMPANY’S MAJOR COMPLETED PROJECTS			
Project	Core area of engagement	Country	Project Value
1.			
2.			
3.			
4.			
5.			
* Please provide separate list of Key Projects undertaken within the past 5 years.			

5. COMPANY'S MAJOR ON-GOING PROJECTS			
Project	Core area of engagement	Country	Project Value
1.			
2.			
3.			
4.			
6.			
* Please provide separate list of Key Projects undertaken within the past 5 years.			

6. DOCUMENTS SHOWING EXPERIENCE IN THE FIELD (For parts 4 and 5)		
Please indicate whether the documents below have been submitted.	YES	NO
Project completion certificate		
Reference letter		
Proof of operation		
Proof of development		

7. FINANCIAL DETAILS (Most recent audited financials)		(Indicate Year)
Details		
Revenue		
Net Income		
Authorized Share Capital		
Paid-up Capital		
Total Share Holder's Equity		
Total Liability		
Working Capital		
Cash and cash equivalent (Including Other Liquid current assets)		

8. FINANCIAL DOCUMENTS (Most recent audited financials)		
Please indicate whether the documents below have been submitted.	YES	NO
Information from audited financials / Management accounts		
Balance sheets		
Income statements		
Cash flow statements		
Related financial records		

9. DECLARATION

We hereby declare that the information provided in this form (including the information attached) is full, complete, and true.

Name		Company Stamp
Designation		
Signature		
Date		